

Coach Reimbursement Form



Date:

Name/Payee:

Mailing Address:

Team:

Position:

Course/Training	Y/N	Provider	Amount
Background Check			\$
Ethical Decisions			\$
Respect in Sport			\$
Coach Initiation			\$
Competition Introduction*			\$
NCCP Bursary (negative amount)*			\$ -
			\$
			\$
			\$
			\$
			\$
Total			\$

**Must apply for NCCP Bursary first before submitting a claim to the association to cover the remaining portion. If NCCP Bursary has not been applied for first and there is a course/training that falls under the Bursary, the reimbursement application will be rejected until this is provided.*

All receipts attached (Y/N):

Comment/Notes:

Please submit this application for reimbursement to the coach coordinator (coaching@apringette.com) for review and approval, who will then submit to the treasurer for reimbursement. Please allow up to 4-8 weeks for reimbursement. Only one reimbursement per coach/manager/trainer will be processed a year, so please only submit once all courses/training are completed. This application is due by February 1 of the current season.